



GOETHE-SPRACHLERNZENTRUM  
AN DER UNIVERSITÄT FÜR WIRTSCHAFT  
UND FINANZEN GUANGDONG  
广东财经大学歌德语言中心

## 必读考生须知

### Candidates Must Read Notes

This document is based on the Chinese version, the final interpretation right belongs to Guangcai Goethe Language Center.

#### 考试报名

#### Exam Registration

考试报名时间及报名方式请以每期报名推送为准，付费方式请参见付费须知。一旦付费成功将不允许退考及延考。

Please refer to each registration WeChat text for the time and method of exam registration, and please refer to the payment instructions for the payment method. Once you have paid, you will not be allowed to withdraw from or postpone the exam.

#### 考试备考

#### Exam Preparation

1. 在歌德学院官网上您可以找到考试相关信息及备考练习材料，网址如下：

歌德考试：<https://www.goethe.de/en/spr/prf.html>

备考练习材料：<https://www.goethe.de/en/spr/prf/vor.html>

2. 考试施行办法：

歌德学院的检定考试规则：

<https://www.goethe.de/pro/relaunch/prf/zh/Pruefungsordnung.pdf>

A1 级别成人考试施行办法：

[https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen\\_A1\\_Start\\_Deutsch\\_1.pdf](https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen_A1_Start_Deutsch_1.pdf)

A2 级别成人考试施行办法：

[https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen\\_A2.pdf](https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen_A2.pdf)

B1 级别成人考试施行办法：

[https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen\\_B1.pdf](https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen_B1.pdf)

1. You can find practice questions and relevant informations for the exams on the Goethe-Institut website at the following address:

Goethe Exams: <https://www.goethe.de/en/spr/prf.html>

Practice questions: <https://www.goethe.de/en/spr/prf/vor.html>

2. How the exams are administered:

The Goethe-Institut's examination rules:

<https://www.goethe.de/pro/relaunch/prf/zh/Pruefungsordnung.pdf>

Administration of the A1 level adult examination:

[https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen\\_A1\\_Start\\_Deutsch\\_1.pdf](https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen_A1_Start_Deutsch_1.pdf)

Administration of the A2 level adult examination:

[https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen\\_A2.pdf](https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen_A2.pdf)

Administration of the B1 level adult examination:

[https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen\\_B1.pdf](https://www.goethe.de/pro/relaunch/prf/zh/Durchfuehrungsbestimmungen_B1.pdf)

### **考试期间注意事项**

#### **Precautions during the examination**

1. 考生不得携带字典以及自己书写的纸条等辅助工具进入考场，辅助工具也包含技术类产品：如手机、智能手表、智能眼镜、电子书写笔或类似设备。
2. 考试中作弊、使用禁止使用的辅助工具或容许别人使用，或有其他使考试无法正常进行等不当行为的考生，即取消其考试资格。违反上述规则的考生将视情况在3个月至1年内禁止参加全球范围内歌德学院的所有相关考试。
3. 不得将包及手机带入考场，个人随身物品需放在指定教室进行保管；
4. 考生需在监考老师示意之后方可打开试卷作答。
5. 考生需在答题纸上作答，将答案写在除答题纸以外的其他位置，将视为无效作答，不予评分。作答时需用黑色中性笔，不可用修正液、修正带等涂改工具。
6. 开考之后，考生不得去洗手间，如有特殊情况需要有工作人员陪同。
7. 考试结束后，考生需立即离开考场，不得在考场内逗留或聚集。

1. Candidates are not permitted to bring into the examination room any aids such as dictionaries or notes written by themselves, including technological products such as cell phones, smart watches, smart glasses, electronic writing pens or similar devices.
2. Candidates who cheat during the examination, use prohibited aids or allow others to use them, or engage in other inappropriate behavior that prevents the examination from proceeding properly, will be disqualified from the examination. Candidates who violate the above rules will be banned from all Goethe-Institut-related examinations worldwide for a period of three months to one year, depending on the circumstances.
3. Candidates are not allowed to bring their bags or cell phones into the examination room. Personal belongings must be kept in the designated classroom for safekeeping;

4. Candidates are not allowed to open their examination papers until the invigilator has signaled them to do so.
5. Candidates should answer the questions on the answer sheet. Writing the answers on other places than the answer sheet will be regarded as invalid answers and will not be graded. Answers must be made with a black neutral pen. Correction fluid, correction tape and other correction tools are not allowed.
6. Candidates are not allowed to go to the restroom after the test starts, and if there are special circumstances, they need to be accompanied by a staff member.
7. Candidates are required to leave the examination room immediately after the examination and are not allowed to stay or gather in the examination room.

### **考试成绩公布与查询**

#### **Announcement and Inquiry of Examination Results**

1. 考试成绩公布时间：A1、A2 与 B1 考试通常在考后 15 个工作日后(逢节假日顺延)公布成绩。
2. 考试成绩通知将会通过公众号发布，考生可以依照准考证号查看个人成绩。
  1. Exam results will be announced: A1, A2 and B1 exams are usually announced 15 working days after the exam (postponed on holidays).
  2. Exam result notification will be released through the WeChat public number, and candidates can check their individual results according to their Exam number.

### **等级证书获取**

#### **Obtaining Certificates**

1. 考试证书在成绩公布后的 7 个工作日制作完成。
2. 考试证书的获取方式：
  - 1) 广东财经大学本校考生出示身份证原件可亲自前往本中心领取。
  - 2) 非校内考生顺丰到付邮寄：证书制作完成后由中心统一采取顺丰到付方式进行邮寄，考试当天务必填写正确的通讯地址。

注：证书损坏/丢失需补办时，提供一份替代证明。我们将收取 100 元手续费。

1. Examination certificates will be produced within 7 working days after the results are announced.
  2. How to get the examination certificate:
    - (1) Candidates from Guangdong University of Finance and Economics can collect the certificate in person by presenting their original ID cards.
    - (2) Non-campus candidates will get their certificate through SF express with freight collect: The certificate will be mailed by the center after the production is completed, please make sure you fill in the correct mailing address on the day of the exam.
- Note: When the certificate is damaged/lost and needs to be replaced, and one needs to be provided with a replacement certificate. We will charge a handling fee of 100 RMB.

## 考试证书加急

### Expedited Examination Certificate

1. 请于考前两个工作日在链接 <http://guangzhou-goetheslz.mikecrm.com/vPLUQHJ> 提交加急申请，申请需说明加急原因，并提供官方证明文件。未按时提交申请，或没有官方证明文件，我们将不受理证书加急。

2. 考试两周后（逢节假日顺延）才可能处理加急申请，具体根据实际情况给您答复。

3. 加急需支付 100 元加急费。

1. Please submit an expedited application via the link <http://guangzhou-goetheslz.mikecrm.com/vPLUQHJ> two business days prior to the exam. The application must state the reason for expediting and must provide official supporting documents. If you do not submit the application in time or do not have official supporting documentation, we will not accept the expedited certificate.

2. The expedited application may be processed two weeks after the examination (postponed on holidays), and we will give you a reply according to the actual situation.

3. An expediting fee of 100 RMB will be charged for expediting.

Handwritten signature / 考生手写签名:

Date/日期: