

Declaration of Consent to Data Processing

(to be forwarded to the Goethe-Institut's headquarter in Munich, Germany)

By signing below, I agree to allow the personal data provided by me during registration at the examination center to be transferred to the Goethe-Institut's central customer database, registered in Munich, Germany, and to allow it to be combined with my other existing data.

Furthermore, I agree that the Goethe-Institut and the examination centre may use my personal data broadly for market research, as well as for advertising and distribution related to services provided by the Goethe-Institut, aside from fulfilling the contract. In particular, information about language courses and other related offers from the Goethe-Institut and the examination center may be sent to the communication address I provided or, if I wish, via telephone, fax, email, and SMS.

I allow the relevant data regarding my examinations to be transferred to the Goethe-Institut and stored and used in their central examination archive (for up to ten years) to verify authenticity and issue certificate copies. If this data is used for the verification of family reunification authorizations, I allow the Goethe-Institut to confirm the authenticity of my provided certificate upon inquiry by German authorities.

My information may not be used by the examination center and the Goethe-Institut for purposes other than those mentioned in this declaration or provided to third parties, unless there is a reasonable suspicion of misuse of the data.

I understand that I can object to the use of my data for market research, advertising, and distribution at any time.

_____ Place, Date _____ Signature

Yes, I would also like to receive information via email, SMS, telephone, or fax.

_____ Place, Date _____ Signature

Right to Object

You can exercise your above-mentioned right to object immediately or at any time in the future:

I object to the processing and use of my information for advertising and distribution purposes.

_____ Place, Date _____ Signature

General Terms and Conditions of Business for Participation in Goethe Certificate Examinations

(as of March 13, 2026)

1. Examination Registration and Payment Methods

To register for an examination, you must send an email to the official address provided by the Goethe Language Learning Centre at Xi'an Foreign Studies University (hereinafter referred to as the examination centre) after the registration period has begun (this will be announced in advance on the public WeChat account (Xiwai Gede 西外歌德) of the examination centre before the start of the registration period. Please send your registration by email to the official email address of the examination centre: pruefungen.xian@goetheslz.com

The content of the registration email must meet the requirements published on the above-mentioned WeChat account.

You can access the registration forms via the WeChat account or the examination centre's website: https://goetheslz.com/xian/exams/?sfm_exam_city=xian

Three working days after sending your registration email, you will receive a confirmation email with your exam date. However, you will only receive a confirmation email if you have been offered a slot on the exam. If you have not received an email, you have not been offered a slot.

In the confirmation email, you will receive a request for payment of the examination fee. Please do not pay the examination fee until you have received this request for payment. The examination fees must be paid in full by the deadline specified in the email. If you do not meet the payment deadline, you will lose your right to a slot in the examination.

Three days before the examination date, you will receive a final email with an information letter about the examination organisation and your examination admission. On the day of the examination, you must bring the printed and signed information letter, your examination admission and your identity card or passport with you.

2. Examination Fees

The examination fees are published on the official website of the examination centre: <https://goetheslz.com/xian/>. The internal price for the examination applies only to examinees who are attending a course at the Goethe Language Learning Centre Xi'an during the current course period and can only be used once.

3. Withdrawal from, Postponement or Discontinuation of Examinations

Once payment has been made and registration for the examination has been completed, it is no longer possible to withdraw from or postpone the examination date for personal reasons before the examination begins. In the event of withdrawal before the start of the examination or discontinuation of the examination due to illness, you must immediately submit a corresponding medical certificate, and the examination centre will decide on the further procedure after consultation with the Goethe-Institut headquarters.

The examination centre reserves the right to cancel or postpone examinations due to force majeure. Cancellations or postponements of examination dates may occur at very short notice, in the worst case on the day of the examination itself. In such cases, the examination fee will be refunded in full. However, additional costs incurred as a result of cancellation due to force majeure (transport, accommodation, etc.) will not be refunded.

4. Examination Results and Goethe Certificates

Examination results are usually published anonymously on the official website of the examination centre 15 working days after the examination (or later in the case of holidays),

with only the candidate's test number appearing. The website is as follows:
<https://goetheslz.com/xian/>

Goethe certificates are issued three days after the examination results are published and sent by cash on delivery with SF Express.

To this end, please send us an email with your name, examination number, examination level and address to the official email address of the examination centre:
pruefungen.xian@goetheslz.com

Alternatively, you can collect your certificate in person at the examination centre upon presentation of your passport or identity card, or have it handed over to a third party upon presentation of a copy of your passport or identity card. The original passport or identity card of the person collecting the certificate must also be presented.

5. Replacement Certificates and Certificates of Attendance

A processing fee of RMB 100 will be charged for the following services: Issuing a replacement certificate for a damaged or lost Goethe certificate (individual modules or overall certificate) and issuing a certificate of attendance in the event of a failed certificate examination.

6. Appeals and Inspection of Examination Papers

In the event of an appeal to the conduct of the examination or the examination result, or if you wish to inspect the examination, sections 19 and 20 of the current Examination Guidelines of the Goethe-Institut (September 1, 2025) shall apply.

Any appeal against the conduct of the examination must be submitted in writing to the head of the examination centre immediately after the examination has been taken. Any appeal against the examination result must be submitted in writing within two weeks of the examination result being announced. Examination papers may be inspected within three months of the examination results being announced and must also be requested in writing. Please send your request to: pruefungen.xian@goetheslz.com

7. Other important information

Before registering for the examination, please read the Examination Guidelines and the Terms and Conditions for Exam Administration for your respective examination (if applicable for examination participants with specific needs) and the Data Protection Declaration of the Goethe-Institut carefully. You can find the above information on the examination centre's website: https://goetheslz.com/xian/exams/?sfm_exam_city=xian

The website also provides links to practice materials and sample tests, word lists and other helpful information to help you prepare for the Goethe certificate examinations.

For further information or if you have any questions, please contact the Goethe Language Learning Centre at Xi'an Foreign Studies University by email or phone.

Email: pruefungen.xian@goetheslz.com

Telephone: 029-85309424

I hereby confirm that I have read and accept the current version of the Exam Guidelines, the Terms and Conditions for Exam Administration, Data Protection Declaration of the Goethe-Institut, as well as the above General Terms and Conditions of Business the Goethe Language Learning Centre at Xi'an Foreign Studies University for participation in a Goethe certificate examination.

_____ Place, Date _____ Signature